



JOB: Summer Camp Assistant

AGE: 15+

PAY RATE: \$15/hr

OVERVIEW

Northwest Children's Theater and School (NWCT) seeks experienced and energetic Camp Assistants from diverse backgrounds to support in-person summer camps. Applicants should have introductory experience working with youth in camps, classrooms, babysitting, theater schools, or after-school settings.

SCHEDULE

Monday-Friday, 7:45am-1:00pm or 11:45am-5:15pm

6-week commitment:

June 19-July 28, training week June 12-16

or

July 17-Aug 25, training week July 10-14

11-week commitment:

June 19-Aug 25, training week June 12-16

This position requires travel to locations in downtown Portland and/or Beaverton. Camp Assistants will be stationed at one location per week.

Priority given to candidates who can commit to the full 6-week or 11-week schedule. All candidates must be available for 1 training week and a minimum of 2 consecutive weeks of summer camp.

Minor scheduling conflicts may be permitted.

DUTIES AND RESPONSIBILITIES

- Supervise campers during Before Care or After Care programs, creating a welcoming and safe environment for free play.
- Provide support to Lead and Assistant Teaching Artists in camp activities, classroom management, and clerical duties.
- Participate in Rally contests and challenges to foster camp spirit.
- Serve as the stage manager for camp plays and musicals, if assigned.
- Lead physical, vocal, and creative warm-ups during assigned camp.
- Supervise campers during snack, lunch, and recess.
- Ensure the cleanliness of classrooms, snack areas, and general facilities.

DESIRABLE PERSONAL VALUES

- Passion for theater and youth arts education.
- Commitment to diversity, equity, inclusion, and anti-racism.
- Flexible, fun, responsible, patient, creative, and self-motivated.
- Interested in developing leadership qualities through direct work and supervisor feedback.

PHYSICAL REQUIREMENTS AND EXPECTATIONS

- Able to lift 30 pounds. (Reasonable accommodations will be made for persons with disabilities).
- Access to reliable transportation is a plus.

Deadline May 7, 2023. Submit a letter of interest highlighting your experience to educationhiring@nwcts.org. Submit documents in PDF format only.