



to educate, entertain  
& enrich the lives  
of young audiences

**JOB TITLE:** Assistant Teaching Artist (Age 18+)

**REPORTS TO:** Education Director

**PAY:** \$16/hr for Teaching/Direct Supervision of campers, \$14.75/hr for Prep and Meetings, full- or part-time, non-exempt

### **Overview**

Northwest Children's Theater and School (NWCT) seeks experienced and energetic Assistant Teaching Artists from diverse backgrounds to help lead in-person summer camps. Applicants should have introductory experience working with youth in camps, classrooms, theater schools, or after school settings.

Teaching Artists must be vaccinated for COVID-19 prior to starting work and must adhere to all [COVID-19 safety guidelines](#).

### **Duties and Responsibilities**

- Work with Lead Teacher to generate an inclusive and energetic atmosphere to ensure a positive experience for all campers.
- With Lead Teacher, implement classroom management strategies to create a brave space for all campers and equitable opportunities for input.
- Supervise students outside the classroom during snack time, lunchtime, or recess.
- Participate in Rally contests and challenges to foster camp spirit.

### **Desirable Personal Values**

- Passion for youth arts education and an understanding of the transformative role the arts can play in youth's lives.
- Dedication to empowering students to share their voice and perspectives.
- Commitment to diversity, equity, inclusion, and anti-racism.
- Engages in active listening and is sensitive to the needs of others.
- Works with a deep sense of play and celebrates joy within the process and product.
- Flexible, fun, responsible, patient, creative, self-motivated.

### **Required Skills & Qualifications**

- Introductory experience working with young people in camp, classrooms, theater schools, or after-school settings.
- Skilled at centering the emotional and physical wellbeing of children in high-energy environments.

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- Preferred but not required: Experience in theater performance (i.e. acting, musical theater, improvisation, choreography, Shakespeare performance and text or directing.) and/or creative drama (i.e. devising, creative play, theater games, or imaginative world-building.)
- First Aid and CPR certification is a plus.
- English/Spanish bilingual is a plus.
- Background checks and COVID-19 vaccination required.

### **Physical Requirements and Expectations**

- Able to lift 30 pounds. (Reasonable accommodations will be made for persons with disabilities).
- Must be flexible working in a fast-paced, non-profit environment.
- Willing to use personal equipment such as a cell phone or laptop/tablet when working remotely.
- Access to reliable transportation is a plus.

### **Assistant Teaching Artist Salary and Schedule**

- \$16/hr for Teaching/Direct Supervision of campers, \$14.75/hr for Prep and Meetings, full- or part-time, non-exempt
- NWCT Summer Camps run June 13 – August 19. Teaching Artists must commit to at least 3 consecutive weeks of work.
- Teaching Artists may work full days or half days, Monday – Friday. Example schedules:
  - 8:30am – 1:00pm
  - 12:00pm – 4:30pm
  - 8:30am – 4:30pm (Lunch break 12-1pm)
- Camps are in person and are held in NW, SW, SE, and North Portland as well as Beaverton.

Learn more about NWCT's Summer Camps at <https://nwcts.org/summer-2022/>.

**Applications are accepted through April 20, 2022.** Submit a letter of interest and resume to [summerjobs@nwcts.org](mailto:summerjobs@nwcts.org). Please put the job title "Assistant Teaching Artist" in the subject line. Submit documents in PDF format only.

NWCT is an equal opportunity employer. BIPOC and LGBTQIA+ people are encouraged to apply.

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