



to educate, entertain
& enrich the lives
of young audiences

JOB TITLE: Teaching Artist

REPORTS TO: Education Director or Outreach Manager (depending on assignment)

PAY: \$22- \$25 per hour, part time, non-exempt (dependent on experience)

Overview

Northwest Children's Theater and School (NWCT) seeks experienced and energetic teaching artists from diverse backgrounds to lead in-person classes! Applicants should have practical experience teaching creative drama and theater skills to young people in camp, classrooms, theater schools, or after-school settings.

We seek teaching artists who specialize in a variety of theater skills, including creative drama, acting, musical theater, improvisation, devising, choreography, and directing. Programming is offered to students ages 4-18.

Classes are held at our theater in NW Portland, and satellite locations and schools across the Portland-metro area. Teachers for in-person classes and camps must be vaccinated for COVID-19 prior to starting work and must adhere to all [COVID-19 safety guidelines](#).

Duties and Responsibilities

- Develop and implement lesson plans on assigned themes and content for once-a-week classes.
- Generate a warm, inclusive, and energetic atmosphere for the classroom to ensure a positive experience for students.
- Implement classroom management strategies to create a brave space for all students and equal opportunities for input.
- Collaborate with co-teachers and NWCT staff to implement shared ideas and resources for a successful classroom experience.
- Attend training prior to the start of class and attend regular check-in meetings.
- Perform basic administrative tasks such as parent communication, email response, and completing timesheets.
- Adhere to all safety guidelines and procedures.

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Desirable Personal Values

- Passion for youth arts education and an understanding of the transformative role the arts can play in youth's lives.
- Dedication to empowering students to share their voice and perspectives.
- Commitment to diversity, equity, inclusion, and ~~art~~ **artistic** criticism.
- Engages in active listening and is sensitive to the needs of others.
- Works with a deep sense of play and celebrates ~~joy~~ **joy** in the process and product.

Required Skills & Qualifications

- Experience working with young people in camp, classrooms, theater schools, ~~or school~~ **or school** settings.
- Experience as a theater artist and/or with creative play. Specific skill sets include ~~theatrical~~ **theatrical** theater, improvisation, devising
- Experience directing, choreographing, and music directing ~~children~~ **children** 9 years old.
- Strong verbal and written communication skills with colleagues, parents, and students.
- Ability to problem-solve and approach challenges with resourcefulness.
- Flexibility to change approach or teaching methods to best fit the situation.
- Works well in a ~~team~~ **team** environment with minimal supervision.
- First Aid and CPR certification is a plus.
- English/Spanish bilingual is a plus.
- Must be able to pass a criminal background check.

Physical Requirements and Expectations

- Able to lift 30 pounds. (Reasonable accommodations will be made for persons with disabilities).
- Must be flexible working in a ~~fast~~ **fast**, nonprofit environment.
- Willing to use personal equipment such as a cell phone and laptop/tablet when working remotely.
- Access to reliable transportation is a plus.

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Program Description

Northwest Children's Theater's award-winning classes are the place to be for kids who are looking to flex their creative muscles in a fun, whimsical, safe, and supportive environment. We offer four different types of classes:

1. **First Stage (Ages 4 -6):** Classes for our youngest performers introducing them to the world of theater through creative play, songs, and some of their favorite books.
2. **Explore (Ages 6 -10):** Students explore the magical world of drama through theater games, imaginative world building, character creation, and immersive adventures.
3. **Skills (Ages 8-14):** Classes designed to help students hone specific theater skills (acting, musical theater, improv, etc).
4. **Playlabs (Ages 8-14):** Students audition, rehearse, and perform a play.

NWCT Teaching Artists will be expected to develop and execute weekly lesson plans and activities based on the class theme and age group.

Teaching Artist Salary & Schedule

- \$22-25/hr, part-time seasonal, non-exempt. Commensurate with experience. Hours for training, meetings, and prep time are paid at a separate rate.
- Training and attendance at regular check-in meetings is required. Dates to be set prior to the start of classes.
- Sites currently include NWCT's Theater in NW Portland, the Day Theater in SE Portland, and suburbs in the outer SW Portland Metro Area.

We are accepting applications through September 13, 2021 . Submit a letter of interest, contact information, and resume to Leigh Mallonee, Education Director, leigh@nwcts.org
Submit documents in PDF format only.

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